

MEMORANDUM OF AGREEMENT

BETWEEN

OFFICE OF LOGISTICS, OFFICE OF INFORMATION TECHNOLOGY
AND OFFICE OF FINANCE

REGARDING

DDA CORPORATE DATA BASE MANAGEMENT SYSTEM FOR CLAS AND BARS

1. This Memorandum of Agreement between the Office of Logistics, Office of Information Technology, and Office of Finance provides a joint statement of commitment to a combined project for the implementation of the Office of Logistics' Commercial Logistics Application System (CLAS) and the Office of Finance's Budget and Accounting Resources System (BARS). The Chief, Corporate Systems Development Division, MISG, OIT, is designated the Project Director and the assigned senior representatives with overall responsibility for their offices' interests are designated Program Managers.

2. To that end the Office of Logistics shall:

a. Agree to provide the funds required for the procurement of the following Cullinet packages; Bill of Materials, Order Entry, Inventory Control, and Purchasing.

b. Agree to provide the funds for purchase of Cullinet training credits required for OL careerists. The amount required will be documented by 1 April 1987 at which time this MOA will be amended.

c. Agree to fund software modifications and enhancements required for OL functionality not supported by the acquired software packages.

d. Agree to cooperate fully with the Office of Information Technology in all aspects of system implementation.

e. Agree to cooperate fully with the Office of Finance in defining all shared data elements and procedures necessary to effect a fully integrated system.

3. The Office of Finance shall:

a. Agree to cooperate fully with the Office of Information Technology in all aspects of system implementation.

b. Agree to cooperate fully with the Office of Logistics in defining all shared data elements and procedures necessary to effect a fully integrated system.

4. The Office of Information Technology shall:

a. Agree to enter into a contract with Cullinet Software, Inc. to procure software packages that will satisfy the functional requirements of the Office of Logistics' procurement, inventory, and supply processes and the Office of Finance's budget and payment activities. At the time of this agreement, these packages include Purchasing, Accounts Payable, General Ledger, Funds Control, Bill of Materials, Order Entry, and Inventory Control.

b. Agree to cooperate fully with both the Office of Logistics and the Office of Finance in ensuring that the technical aspects of the System meet the functional requirements of the two user Offices.

c. Agree to support the acquired software on the Ruffing Computer Center Systems from initial loading through the system's life cycle.

d. Agree to confer with the OL and OF program managers regarding the design, development, and implementation of system functions that are not met by the commercial packages. The funding required to meet these functions will be provided by OL for OL requirements and by OIT for others.

e. Agree to provide the funds required for the procurement of the following Cullinet packages; Accounts Payable, General Ledger, and Funds Control.

f. Agree to purchase Cullinet training credits required for the training of OIT and OF careerists.

5. The three Offices:

a. Agree to provide human and financial resources sufficient to achieve an initial operating capability (IOC)

by 1 October 1988. The specific resources to be provided will be documented by 1 April 1987, at which time this MOA will be amended.

b. Agree to enter into an agreement with Cullinet Software, Inc. for the express purpose of providing a fully integrated, Federally-oriented software system with real-time funds availability, that meets the Logistics and Finance processes.

c. Agree to make every effort to conform to the capabilities of the acquired software to the maximum extent possible. Program development will only be done when absolutely necessary to meet documented requirements.

d. Agree that OIT, specifically the Project Director, has overall responsibility for the project, that each of the three Offices shall provide a program manager representing their respective interests and that they will meet regularly to ensure direction. Decisions will be made jointly by the program managers to the extent possible and they will have full input on all major resource, functional, schedule, and developmental issues. The OIT program manager

will provide the day-to-day direction of the effort, with consultation and concurrence of the OL and OF program manager. The program managers may request the project director to consider and rule on issues of contention and if the program manager is not satisfied with the decision shall have the right of appeal through their respective Office Director to the Director, OIT.

ADMINISTRATIVE - INTERNAL USE ONLY

FOR THE OFFICE OF LOGISTICS

FOR THE OFFICE OF FINANCE

By _____
Director of Logistics

By _____
Director of Finance

Date _____

Date _____

FOR THE OFFICE OF INFORMATION TECHNOLOGY

By _____
Director of Information Technology

Date _____

Concur: By _____
Deputy Director for Administration

Date _____

ADMINISTRATIVE - INTERNAL USE ONLY